

## Town and Country Planning Department

### Check list for applications related to QUARRY LEASE proposals in areas falling within the purview of Hill Area Conservation Authority (HACA)

#### Details to be given by the applicant:

Date of filing of application :  
Name of the applicant :  
Full postal Address :

Mobile No. :  
Fax No. :  
e-mail id. :

1.	Application addressed to the Director of Town and Country Planning, Chennai-2 duly signed by the applicant affixing Rs.2/-court fee stamp	Yes/No
2.	Copy of documents (sale deed/lease deed/power of attorney) self attested by the applicant.	Yes/No
3.	Documents attested by competent official of concerned department:	
	(i) FMB/ Town Survey sketch	Yes/No
	(ii) Patta/ Chitta/ Town Survey Land Records (TSLR) in owners' name	Yes/No
4.	Encumbrance certificate for 13 years (in original obtained upto the date which is not prior to 30 days from the date of submitting application)	Yes/No
5.	Topo plan showing all existing developments surrounding the proposed quarry site for 500 metre radius, indicating all features & details as available in the village map and along with colour notation of master plan land use, if any, of the surrounding survey numbers drawn to a scale not less than 1:2000.	Yes/No
6.	NoC from Principal Chief Conservator of Forests.	Yes/No
7.	NoC from Chief Engineer (Agricultural Engineering).	Yes/No
8.	NoC from Assistant Director/ Deputy Director of Geology and Mining department of respective district level.	Yes/No
9.	District Collector's site inspection remarks and specific recommendation.	Yes/No