

Office of the Commissioner of  
Town and Country Planning,  
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**CIRCULAR**

Sub: Office of the Commissioner of Town and Country  
Planning, Chennai-2 - Action to be taken against  
unauthorized warehouse Godown buildings - regarding.

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Warehouse Godown buildings are being developed inordinately in and around Kancheepuram, Thiruvallur District areas and in other areas without obtaining any proper planning permission from Town and Country Planning department .

In Chengalpattu region and other sub-ordinate office areas, very few unauthorized warehouse godown buildings are identified and notices are issued in Town and Country Planning Act 1971 U/s 56 & 57 and thereafter no further follow-up actions are being initiated against these buildings which leads to haphazard growth of constructions and also loss of revenue to the Government.

Hence, all sub-ordinate offices are instructed to identify all the unauthorized warehouse godown buildings in their respective areas and initiate the action to be taken under Town and Country Planning Act 1971 to lock and seal buildings after following due process

This circular is to be followed scrupulously and for any deviation are noticed, severe disciplinary action will be taken against respective officers and staff.

The receipt of this Circular should be acknowledged by return of post.

(Sd)/-A.Karthik

Commissioner of Town and Country Planning

**To:**

All Regional Deputy Directors/  
Member Secretaries /  
Local Planning Authority &  
New Town Development Authority's

**Copy to:**

Assistant Directors,  
Planning Assistants &  
Supervisors of Head quarters.

/Forwarded by Order/

Assistant Director of Town and Country Planning

*[Handwritten signature]*  
20/12/13  
27/12/13